Crown Laboratories, along with our affiliated companies, has a long-standing heritage in skin care, and we are passionate about providing consumers and clinicians with innovative solutions for the skin. As our mission states, we are committed to developing and providing a diverse portfolio of pharmaceutical and consumer products that improve the quality of life for our customers.

With consumer brands like Blue Lizard Australian Sunscreen, Vita Liberata, and more, we offer best-in-class sunscreens, self-tanning lotions, moisturizers, cleansers and oral care products. Our prescription products provide healthcare professionals with solutions for managing a variety of skin conditions. We are excited about our future, as we grow to become an innovative leader in the dermatology, skin care, and aesthetics industries while enriching the lives we touch.

We are currently recruiting for an experienced Network Administrator, based at our Johnson City, TN facility to oversee the design, installation, configuration, maintenance, and repair of the Crown Laboratories global network infrastructure and application components. He/she will perform a wide variety of evaluation, maintenance, installation and training tasks to ensure the computer network performance meets company and user satisfaction requirements.

Key Responsibilities:
- Establishes networking environment by designing system configuration; directing system installation; defining, documenting, and enforcing system standards.
- Secures network system by establishing and enforcing policies; defining and monitoring access.
- Maximizes network performance by monitoring performance; troubleshooting network problems and outages; scheduling upgrades; collaborating with network architects on network optimization.
- Analyzes the current network structure and submits comprehensive quarterly reports to leadership team on how to make the network more efficient.
- Works closely with departmental managers to determine future network needs and plans for network changes.
- Creates and manages projects that are designed to either add functionality required by the company or to address ongoing network/security issues.
- Troubleshoots malfunctions of network hardware and software applications, telephones and security systems to resolve operation issues and restore services.
- Manages various technical vendor accounts including those that provide phone, printer/toner, and cabling support & services.
- Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations.
- Any other duties as assigned by management.

Requirements:
Any combination of education and experience equivalent to a BS in Computer Science, Network Infrastructure, Information Technology, or equivalent, and minimum of 5 years progressive experience that includes responsibility for Active Directory, MS Exchange, MS Windows Server, firewalls, switches, routers, wireless networking, VOiP, and MFPs. Prefer Network+, MSCE, and/or VCP certifications. Must have excellent communication skills and the ability to work effectively with a wide range of stakeholders, both in person and virtually. Must have strong project management skills, with lean concepts and stage gate tools. Should have strong organizational skills and ability to effectively manage multiple and sometimes competing priorities.

Apply online HERE!

NOTE: This job profile is intended to provide an overview of expected job duties and requirements. It is not intended to be a contract of employment, explicit or implicit. All contents are subject to change at the sole discretion of the company. Cooperation is expected of all employees. Other duties may be assigned as needed.

We offer a competitive benefits package including vacation, medical, dental, vision, short/long term disability and 401(k) w/match.

an Equal Opportunity Employer

For other career opportunities, please visit our careers page:
https://www.crownlaboratories.com/employment-opportunities/

To learn more about our company and our brands, please visit our websites:
www.crownlaboratories.com
www.bluelizard.net
www.vitaliberata.com
www.nkdskn.com